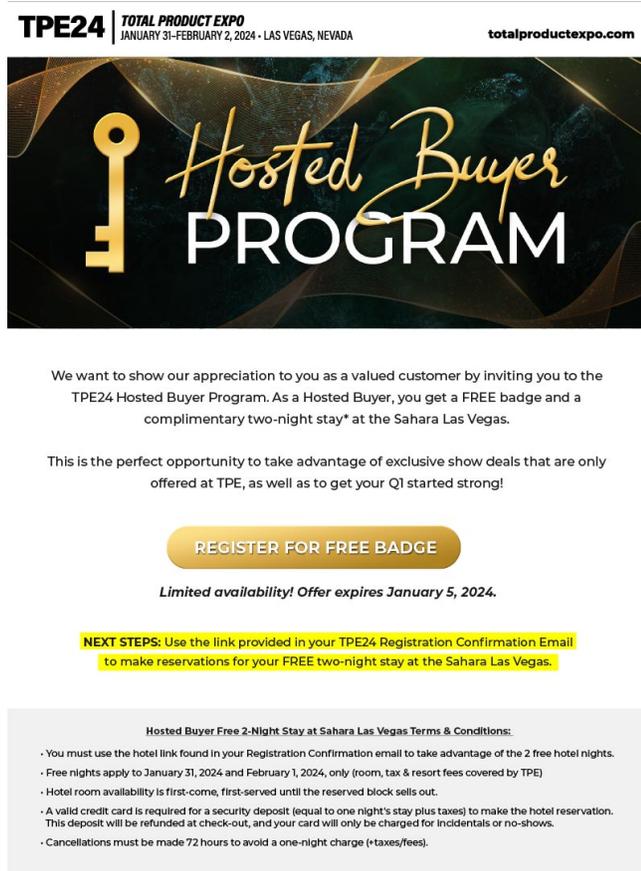


Hosted Buyer Program Invitation Email Instructions

If you DO NOT want to customize your invitation, you can skip to Step 3.

Step 1: Customize your TPE24 Hosted Buyer Program invitation using image editing software of your choice (Photoshop, Microsoft Paint, [Adobe Express—free and easy to use](#)).

Custom invitation (blank).



TPE24 | TOTAL PRODUCT EXPO
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Hosted Buyer PROGRAM

We want to show our appreciation to you as a valued customer by inviting you to the TPE24 Hosted Buyer Program. As a Hosted Buyer, you get a FREE badge and a complimentary two-night stay* at the Sahara Las Vegas.

This is the perfect opportunity to take advantage of exclusive show deals that are only offered at TPE, as well as to get your Q1 started strong!

[REGISTER FOR FREE BADGE](#)

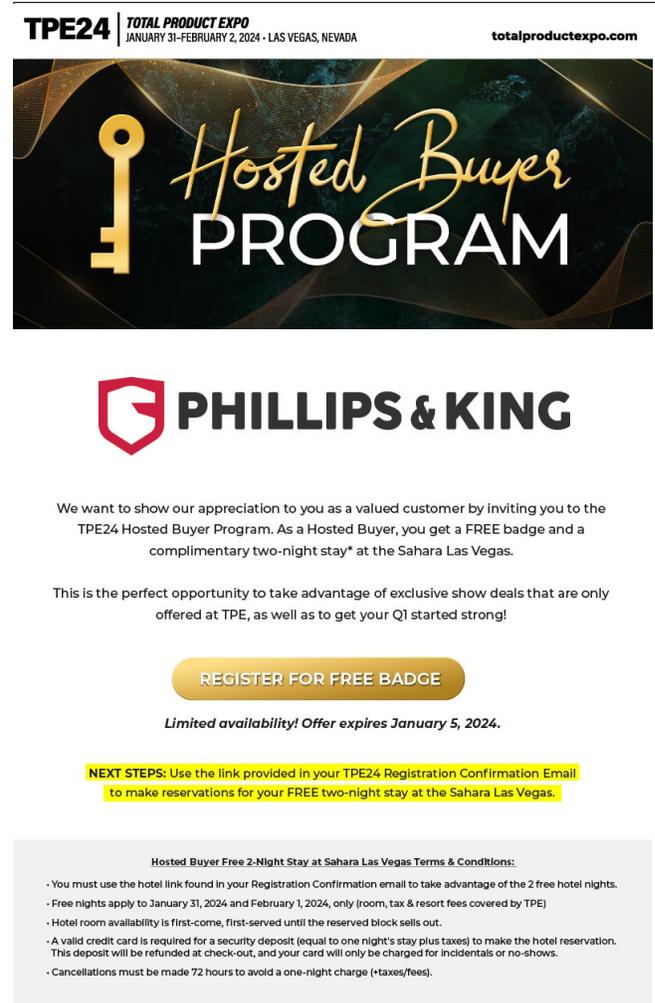
Limited availability! Offer expires January 5, 2024.

NEXT STEPS: Use the link provided in your TPE24 Registration Confirmation Email to make reservations for your FREE two-night stay at the Sahara Las Vegas.

Hosted Buyer Free 2-Night Stay at Sahara Las Vegas Terms & Conditions:

- You must use the hotel link found in your Registration Confirmation email to take advantage of the 2 free hotel nights.
- Free nights apply to January 31, 2024 and February 1, 2024, only (room, tax & resort fees covered by TPE)
- Hotel room availability is first-come, first-served until the reserved block sells out.
- A valid credit card is required for a security deposit (equal to one night's stay plus taxes) to make the hotel reservation. This deposit will be refunded at check-out, and your card will only be charged for incidentals or no-shows.
- Cancellations must be made 72 hours to avoid a one-night charge (+taxes/fees).

Custom invitation (with example logo)



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Hosted Buyer PROGRAM

PHILLIPS & KING

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- Cancellations must be made 72 hours to avoid a one-night charge (+taxes/fees).

Step 2: Save/Export your custom TPE24 Hosted Buyer Program invitation as a JPEG (image).

Step 3: Insert your TPE24 Hosted Buyer Program invitation JPEG into a new email message.

Need instructions on how to insert an image into an email? Click on a link below (based on your preferred email program).

TPE24

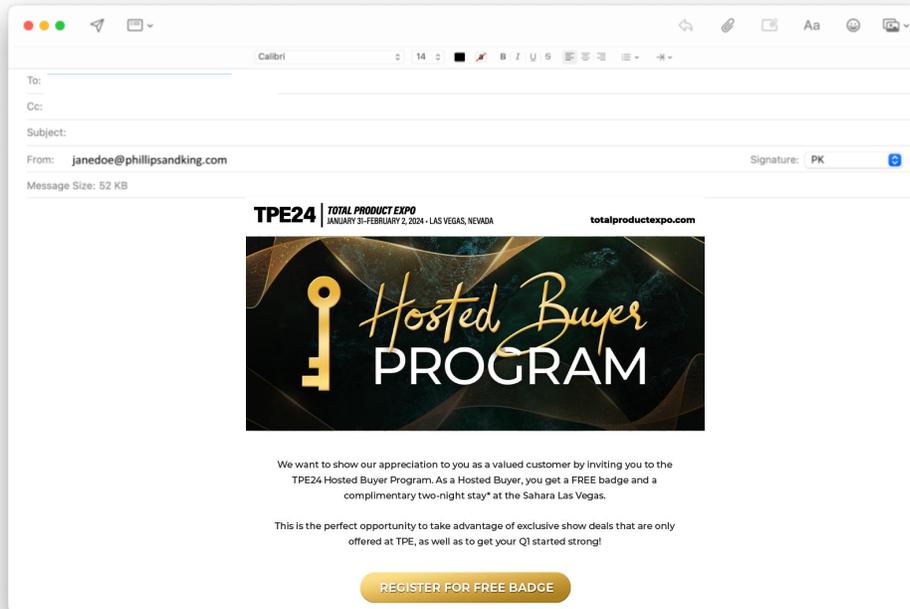
Hosted Buyer Program Invitation Email Instructions

[How to add an image in Outlook](#)

[How to add an image in Gmail](#)

[How to add an image in Apple Mail](#)

Example invitation image inserted into a new email message



Step 4: Copy your Hosted Buyer link—this unique link can be found in the Exhibitor portal of the TPE24 Registration Dashboard, as well as in the TPE24 Attendee Invitation Programs email you received from us.

Step 5: Add/insert your Hosted Buyer link to the invitation image.

Need instructions on how to add/insert a link to an image in an email? Click on the link below (based on your preferred email program).

[How to add a link to an image in Outlook](#)

[How to add a link to an image in Gmail](#)

[How to add a link to an image in Apple Mail](#)

Step 6: Add recipient email address(es) and a subject line. Then hit send.